

LEAGUE-ZONE

User Guide

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1. Introduction

In-Zone provides a number of sports and squash related online services.

League Zone uses two such modules **Member Zone** and **League Zone**.

Member Zone in its basic form allows members to do the following:

- Update their contact details e.g. name, address, phone number(s) and email address
- Change their password
- Renew their membership (if applicable)

League Zone allows members to do the following:

- At a glance see their position within their box league.
- Enter their match scores
- Email their opponent(s) either individually or as a group
- Text their opponent(s) either individually or as a group
- Find contact details for each of their opponents
- View league statistics
- View previous league periods scores and player positions
- Update personal details

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2. How to login

- Visit your host website and click the league zone link to display the following screen
- From the drop down box select your division or league name

Logout > My Details >	>							
Current League > Lea	<u>gue Periods</u> > <u>League Stats</u> > <u>En</u>	ter Results	> <u>Hel</u>	<u>p</u> >				
LTC - Squash League November (28 Oct 2011 to 30 Nov 2011)								
	Joe Green - League 1 Click on your name to enter results or view contact details.							
	You are currently viewing League 1 💽 🖼							
	League 1	Pos	1	2	3	4	5	Total
	Jez Dilks	1		-	-	-	-	0
	Luke Parker	2	-		-	-	-	0
	Steve Smith	3	-	-		-	-	0
	Immi Joossab	4	-	-	-		-	0
	Joe Green	5	-	-	-	-		0
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• Click your name to display the login screen and enter your username and password (assuming you are not already logged into the system)

<u>Login</u> > <u>My Details</u> > <u>Current League</u> > <u>League Periods</u> > <u>League Stats</u> > <u>Enter Results</u> > <u>Help</u> >
LTC - Squash League November (28 Oct 2011 to 30 Nov 2011)
- User Login
YOUR details User name: o joegreen Password: o ••••••••••••••••••••••••••••••••••••
BACK FORGOTTEN
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3. How to recover your forgotten username and password

• At the login screen click the Forgotten button to display the Request login details screen

Login > My Details > Current League >League Periods >League Stats >Enter Results	> <u>Help</u> >				
LTC - Squash League November (28 Oct 2011 to 30 Nov 2011)					
- User L	_ogin				
REQUEST login details Please enter your email address to receive your user name and password. Email: Imail: Send Now					
Please enter your email address					
BACK FORGOTTEN					
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• Enter the email address registered to your account and your login details will be emailed to you

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4. How to enter your match results

- After logging into the League system the Add Match Results screen is displayed.
- Select your opponent from the drop down box as well as the number of games won/lost
- Click the Update Score button to save your match result



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5. How to update your contact details

- Assuming you are already logged into the league system
- Click the My Details link to display the My Details screen (below)
- Click the Amend link to display the Amend Details screen and update your details

Joe Green - League 1 NUCLAISE Member Details Member Details Member Details Member Details Member Ship No SQ000 irst Name Joe urname Green ddress Leicestershire Lawn Tennis Club Westernhay Road Leicester Leicestershire Leicestershire Leicestershire Member Ship No SLUB Member Ship No SLUB
Y Details nend Change Password Immode Password Immode Password
webset Details webset Details lembership No \$Q0001 irst Name Joe urname Green ddress Leicestershire Lawn Tennis Club Westernhay Road Leicester Leicestershire Leicestershire outry United Kingdom elephone Home +44 elephone Fax +44 mail Home
Image: Im
ImmeSQ0001irst NameJoeurnameGreenddressLeicestershire Lawn Tennis Club Westernhay Road Leicester LeicestershireostcodeLE2 3HFoutryUnited Kingdomelephone Home+44elephone Mobile+44elephone Fax mail Home
irst Name Joe Green Green Leicestershire Lawn Tennis Club Westernhay Road Leicester Leicestershire Leicestershi
urname Green ddress Leicestershire Lawn Tennis Club Westernhay Road Leicester Leicestershire teicestershire Leicestershire United Kingdom elephone Home +44 elephone Mobie +44 elephone Fax mail Home
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Westernhay Road Leicester Leicestershire teicestershire United Kingdom telephone Home telephone Work telephone Mobile telephone Fax
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elephone Work +44 elephone Mobile +44 elephone Fax mail Home
elephone Mobile +44 elephone Fax mail Home
elephone Fax mail Home
mail Home
mail Work
ser Name JoeGreen
ate Of Birth 01/01/1900
enewal Date 28/10/2012
Dining Date 28/10/2011
embership Card n/a
ard Date n/a
enewal Date 28/10/2012 pining Date 28/10/2011 lembership Card n/a ard Date p/a

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Logout > My Details >					
<u>Current League</u> > <u>Le</u>	<u>Current League</u> > <u>League Periods</u> > <u>League Stats</u> > <u>Enter Results</u> > <u>Help</u> >				
	LTC - Squash League	November (28 Oct 2011 to	o 30 Nov 2011)		
	Joe (Green - League 1			
Update My	Details	9			
My Details > Change	e Password >				
Member Details		Membership Details			
Title		Membership No	SQ0001		
Initials	J	Membership Type	Membership Type		
First Name	Joe	Payment Method	Not Specified		
Surname	Green	Date Joined	28/10/2011		
Post Nominals		Renewal Date	28/10/2012		
Salutation		Date Of Birth	1 - January - 1900 -		
Address Details	i		Set to 1 Jan 1900 if unknown		
Address	Leicestershire Lawn Tenr	User ID	JoeGreen		
	Westernhay Road	Password	JoeGreen		
	Leicester	Do Not Email			
	Leicestershire				
Postcode	LE2 3HF				
Country	United Kingdom 💌				
Contact Informa	ation				
1	Dial Out Phone Number	Use Country Dialling code	Public Listing		
Telephone Home	+44	United Kingdom	▼ Yes		
Telephone Work	+44	United Kingdom	▼ Yes		
Telephone Mobile +44		United Kingdom	Ves Ves		
Email Home			Ves		
Email Work			Yes		
C AVE					
SAVE					

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6. How to change your password

- Click the Change Password link to display the change password screen
- Enter your old password followed by your new
- Confirm your new password and click the Change Password button

Login > <u>My Details</u> >	
<u>Current League</u> > <u>League F</u>	Periods >League Stats > Enter Results > Help >
	LTC - Squash League November (28 Oct 2011 to 30 Nov 2011)
	Joe Green - League 1
Change Password	
Old Password	
New Password	
Confirm New	
	Change Password
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7. How to Send emails and text messages to other players

- Assuming you are already logged into the league system at the Add Match Results screen
- Click either the Text All or Email All links to display the Send a Text or Send an email message screen



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urrent League > League	Periods > League Stats > Enter Results > Help >		
	LTC - Squash League November (28 Oct 2011 to 30 Nov 2011)		
	Joe Green - League 1		
	Send a Text Message		
	You have 0 text credits remaining. <u>Top Up Now!</u>		
	You require 5 text credits		
Select player/s fro	om the list, enter a message, select the method you would like them to reply by and click send.		
Send a Text to	☑ Jez Dilks		
	✓ Joe Green		
	🗹 Immi Joossab		
	☑ Luke Parker		
	Steve Smith		
Write Message	160 characters remaining in current text message		
tine meeologe			
	-		
Reply To	joe@squashstuff.com 💌		
	SEND MESSAGE		
	You need to top up your account before you can send a message		
	Return to Result page		
	Please note that texts are not guaranteed messaging services. If you do not get a reply please try to telephone before claiming the match.		
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Note: To send your message there must be sufficient text or email credits on your account. If not then click the Top Up Now button to make payment and add credits to your account.

Also note that In-Zone do not guarantee a successful delivery of either text or email messages

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